

# *Our Lady of Grace School*

## **ADMISSION POLICIES**

In January a waiting list according to grade level will be started for the upcoming school year. This list, in conjunction with the criteria listed below, will be used in determining admission to Our Lady of Grace School.

Priority will be given to:

Families who are Catholic and

- a) are registered in Our Lady of Grace Parish
- b) attend Mass regularly, using the numbered offering envelopes issued by OLG Parish
- c) participate in parish activities
- d) who already have children in the school.

Students who

- a) attend Religious Education classes
- b) transfer from another Catholic school
- c) take an entrance test in February or March, 2010
- d) provide Our Lady of Grace School with copies of Birth, Baptismal, and First Communion certificates; recent report cards, and recent standardized test scores.

Families will be asked to give their reasons for enrolling students in Our Lady of Grace School and to commit to certain parental obligations as described below.

Because tuition, fees, parish subsidies, and fundraising are not sufficient to cover the operational costs of the school, many extra programs are staffed by volunteers. Therefore, parents will be asked to give time (thirty-five hours) to the volunteer programs of the school. They will be asked to demonstrate, at the time of registration, their support of the school's philosophy and programs by committing to the following parental obligations:

- To attend Mass with your children on Sundays and on Holy Days of Obligation; to worship regularly
- To financially support Our Lady of Grace Parish through the use of family offering envelopes
- To read carefully the weekly family bulletin sent from school
- To maintain a Catholic atmosphere in your home to help your child grow in his/her faith
- To act in a Christian manner at all school and parish activities
- To attend all required Parent-Teacher Organization meetings
- To attend a Parent-Teacher Conference in November
- To make a commitment of thirty-five (35) hours of school volunteer work
- To financially support our Annual Endowment Fund/School Improvement Drive
- To fulfill a Family Fundraising Obligation
- To pay tuition through *FACTS Tuition Management Company* (or pre-pay the year in advance)
- To attend sacramental preparation meetings, if applicable
- To attend Family Life programs, if applicable
- To work a minimum of nine (9) hours at the annual Family Fair

### **Guidelines for Admission:**

- Preferences shall be given to active members of the parish.
- Under Archdiocesan guidelines for financial considerations, the optimum number of students per classroom is thirty-five (35).
- The recommended age for kindergarten students is five (5) years of age on or before September 1, but required by December 1.
- The recommended age for first grade students is six (6) years of age on or before September 1, but required by December 1, unless waived by the principal.
- All students must comply with current California immunization and health requirements prior to enrollment.
- The parish school will strive to have Catholic education accessible to as many students as possible, both with its educational programs and financial considerations; however, it may have insufficient resources to serve the educational needs of all students.
- The pastor and principal will review a students' continued eligibility for enrollment in the parish school.

**(OVER)**

**School Student Non-Discrimination Policy**

The school, mindful of its mission to be a witness to the love of Christ for all, admits students regardless of race, color, or national and/or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school.

The school does not discriminate on the basis of race, color, disability, sex, or national and/or ethnic origin in the administration of educational policies and practices, scholarship programs, and athletic and other school-administered programs, although certain athletic leagues and other programs may limit participation.

While the school does not discriminate against students with special needs, a full range of services may not always be available to them. Decisions concerning the admission and continued enrollment of a student in the school are based upon the student's emotional, academic, and physical abilities, and the resources available to the school in meeting the student's needs.

**I have read the admission policies as described above and understand my parental obligations should my child be admitted.**

\_\_\_\_\_  
**Name (Please PRINT)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**